

CITY OF CARMEL

CARMEL HISTORIC PRESERVATION COMMISSION HISTORIC OR CONSERVATION DISTRICT APPLICATION FORM

Case Number:	Date Received:
Name of Property/District:	
Identified in the 2014 Historic Architecture Surve	ey of Carmel and Clay Township:
☐ Recommended District ☐ Outstanding ☐	Notable Contributing N/A
Address of proposed district or rough description	of boundaries:
Select One: Historic District Conserv	vation District
APPLIC	
If more than five applicants,	
Applicant Name:	Address:
Applicant Phone:	Email Address:
Applicant Name:	Address:
Applicant Phone:	Email Address:
Applicant Name:	Address:
Applicant Phone:	
Applicant Name:	
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DISTRICT/SITE INFORMATION

In order to establish a historic district, the Commission shall first prepare a map describing the district. The map shall be based on a survey conducted by the Commission which identifies historic buildings, structures, and sites located within the City. Broad information about the history, significance, and architectural descriptions of properties identified in the 2014 Carmel and Clay Township Historic Architecture Survey are available on RuskinARC here: http://www.ruskinarc.com/city-of-carmel/carmel

Based on the information available, please answer the following questions and/or attach the following information with your application:

- 1. Provide a map showing the proposed boundaries of the district. The boundaries delineated in RuskinARC may be used as a reference, but historic plats, subdivision boundaries, or other documents should be used to determine an appropriate boundary.
- 2. Provide photographs of the structure(s) proposed for designation. If the district contains several structures, provide a representative sample (photos available through RuskinARC).
- 3. Provide copies of any listing on a state or national registry, or historic survey information pertinent to the property(s).
- 4. If the designation is proposed on grounds other than architectural significance, supply evidence of the historic linkages described. Such evidence as deed transfers, Sanborn maps, City Directories and Atlases, written histories, or oral histories. Consult with the Carmel Clay Historical Society (www.carmelclayhistory.org).

Describe the physical appearance of the property, including architectural details, condition, alterations, materials, and any significant supporting features. If a district, describe in terms of overall quality and appearance, include a representative sample of significant structures in the district. Applicants can utilize architectural and historical descriptions prepared in RuskinARC. Attach continuation sheet(s) if		
necessary.		

PUBLIC INFORMATION SESSIONS

For district applications, please identify a location for public information sessions to be held during the designation process. If you are having difficulty identifying such a location, please consult with the staff of the Commission. These sessions will be open to property owners within the proposed district. Please propose a potential date and time for the first meeting, considering that it will need to occur after the Commission hears the preliminary application at their regularly scheduled meetings.

Meeting Location:		
Proposed First Meeting Date/Time:		
APPLICATION REQUEST		
I (we) the owner(s) in fee simple of the property(ies) described herein, hereby request that the Carmel Historic Preservation Commission consider initiating the establishment of said property(ies) as a local historic/conservation district, subject to city ordinance. Attach continuation sheet(s) if necessary.		
Name (Print):	_ Date:	
Signature:		
Name (Print):		
Signature:		
Name (Print):	_ Date:	
Signature:		
Name (Print):	_ Date:	
Signature:		
Name (Print):	_ Date:	
Signature:		

For assistance filling out this application including obtaining a text editable document, or to submit a completed application, please contact the staff of the Carmel Historic Preservation Commission at:

Mark Dollase MDollase@indianalandmarks.org 317-639-4534 Raina Regan RRegan@indianalandmarks.org 317-639-4534